

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1955  
June 8, 2021**

**OFFICIAL MINUTES**

**Members Present:** Robert Van Wicklin, William Murphy, Shana Chudy, Debra Golley,  
Leonard Zlockie, Erin Schweers Cornelius

**Members Absent:** Karl Northup

**Staff Present:** Melissa Sawicki, Maren Bush, Erich Ploetz, Aimee Kilby

**Staff Absent:** Robert Miller

**Others Present:**

**Call to order of meeting**

President Van Wicklin called the regular meeting of June 8, 2021, of the Ellicottville Central School Board of Education to order at 6:00p.m. The Pledge of Allegiance was recited.

**Roll Call**

Karl Northrup – Absent  
Robert Miller - Absent

**Changes, Additions and Deletions to the Agenda**

None

**Approve Agenda**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the June 8, 2021, Board of Education Meeting.

**Yes – 5  
No – 0  
Carried**

**Public Comment**

President Van Wicklin stated that Public Comment would be limited to 2 minutes per person. He asked that if someone needed more time to speak, they could ask for it. Alicia Brennan stated that she is a parent of a 5<sup>th</sup> grade student and was at the meeting to speak on behalf of parents at the meeting and others who were unable to attend. Mrs. Brennan stated that parents have expressed concerns to Superintendent Miller and received a generic reply. She added that he did not address why the current 5<sup>th</sup> grade class will go down to 2 sections in 6<sup>th</sup> grade. Mrs. Brennan stated that the parents are asking the Board for help in getting answers. Mrs. Brennan handed out a list of Questions and Statements from Parents of the Class of 2028. Molly Tomsick stated that she is a mom of a current 5<sup>th</sup> grader and also would like to know why the class is being taken from 3 sections to 2 sections next year. Mrs. Tomsick stated that the current 5<sup>th</sup> grade class has been quarantined the most and has a lot of IEP's and 504's. Mrs. Tomsick stated that the district has the means to address academic and emotional support. Nicole Rust stated she is very concerned with the academic loss. She stated that this is not a time to start playing with student's academic careers. Liz Milks stated that she is very concerned. Ms. Milks stated that she was in the 6<sup>th</sup> grade as an aide when there were only 2 sections. She stated that the teachers did a great job. She added that at the students ages it doesn't make sense to reduce the class size. She asked that the district not put stress on the teachers. Bob Van Wicklin thanked the public for coming and stated that the district will continue to evaluate the situation. He stated that Mr. Miller will see the minutes and read the concerns of the public.

**Presentations & Reports**

Moved by Golley, seconded by Chudy, IT IS HEREBY RESOLVED that, Erin Schweers Cornelius be and hereby is appointed as a member of the Board of Education of the Ellicottville Central School District to fill the vacancy created by the resignation of Carl Calarco (which was then filled by Roger Spell who was appointed until the next regular election of May 18, 2021), which appointment, pursuant to law, shall continue from June 8, 2021, until June 30, 2026.

**Yes – 6  
No – 0  
Carried**

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**Communications, Commendations**

None

**Informational Items**

None

**Superintendent's Report – Robert Miller - ABSENT**

President Van Wicklin stated that Superintendent Miller is doing okay and continues to need some rest after his surgery.

**Principals Reports:**

Erich Ploetz: MS/HS Principal

1. Graduation – received communication over Memorial Day weekend from 10 or more people via email and phone calls. The concerns were regarding the graduation ceremony being held in doors thus limiting the number of people who can attend. Mr. Ploetz stated that his recommendation is to have two plans, A & B. Plan A, the preferred plan, would be held outdoors and families would receive 8 tickets and be in a pod of approximately 10x15 feet. In the event of rain or inclement weather, Plan B would be indoors in The Ward with overflow in the elementary gym (as a satellite area). If it is held in The Ward, there would be a limit of 3 tickets per graduate. There are a few things that would look different. Outdoors there would be no livestreaming. Livestreaming would only occur at an indoor ceremony. Outdoor ceremony would require families to bring their own chairs, as the district does not have enough to set up inside and outside at the same time. Timing is a hiccup. Last year the ceremony was at 7:30 pm. Sun position was a bit difficult. Perhaps 6 pm would be a better time. Graduation is scheduled for Friday, June 25, 2021, rain or shine. Mr. Ploetz will send a letter home to Seniors tomorrow (Wednesday, June 9, 2021).
2. Shout-Outs: Quiz Bowl Team has advanced in the National Championship (hosted by the National Quizbowl Academy). ECS is currently in 25<sup>th</sup> place out of 31 teams with another match this Saturday.
3. Prom is on Saturday, June 12, 2021.
4. Hayly Fredrickson has signed with St. John Fisher College for track and field.

Maren Bush: Elementary Principal/Director of Curriculum -

1. 4<sup>th</sup> & 8<sup>th</sup> grade science tests are tomorrow (June 9, 2021).
2. Elementary Book Fair was held last week.
3. Toby the therapy dog is back on campus.
4. Elementary students and staff are joining the MS/HS in Prom Spirit Week.
5. Field Day is scheduled and will look a bit different this year. PreK-2<sup>nd</sup> grade will be held on June 22, 2021, and 3<sup>rd</sup> – 5<sup>th</sup> grade will be held on June 23, 2021.

Mr. Ploetz stated that he anticipates many outdoor activities the last few weeks in June for students in grades 6-12. The students are usually taking exams, but with none scheduled they will have outdoor activities.

Shana Chudy asked if ECS was allowing “no masks outdoors”? President Van Wicklin stated that Superintendent Miller is working on the situation. He added that he thinks ECS is heading that way.

**School Business Executive Report: Aimee Kilby**

No report

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**Consent Items:**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of May 18, 2021
- b. Acknowledgement of the May 26, 2021 Claims Auditor Report
- c. Approval of the April 2021 Treasurers Report

**Yes – 6  
No – 0  
Carried**

**Committee Reports:**

None

**Discussion Items:**

None

**Old Business:**

None

**New Business:**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following rates for temporary summer cleaners (July 6, 2021 – August 27, 2021): \$12.50 per hour - cleaners inside the building and in the bus garage.

**Yes – 6  
No – 0  
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize Aimee Kilby, School Business Executive, to fund the following amounts from the unassigned fund balance to the following reserves (not to exceed the amounts below):

Unemployment Reserve	\$40,000
ERS Reserve	\$25,000
EMBLR Reserve	\$50,000
TRS Reserve	\$200,000
Capital Reserve	\$130,000
Transportation Reserve	\$32,819

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, to make year-end transfers up to June 30, 2021.

**Yes – 6  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, move funds from the EMBLR account in the amount not to exceed \$99,039.68.

**Yes – 6  
No – 0  
Carried**

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Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to close out the Class of 2020 student activity account, current balance \$0.

**Yes – 6  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following resolution: RESOLVED that the Board of Education of the Ellicottville Central School District hereby agrees to enter into a contract with the Erie 1 BOCES for a five – year period commencing on June 9, 2021 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$73,690.80 and authorizes 60 – monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$1,228.18 per month. Be it further RESOLVED that the Board of Education of the Ellicottville Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

**Yes – 6  
No – 0  
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, the Board of Education of the Ellicottville Central School District approves the funding and ratification of the terms negotiated between The Ellicottville Central School District and Ellicottville Teachers Association extending the 2014-2018 Collective Bargaining Agreement through June 30, 2022. The Superintendent shall have authority on behalf of the Board of Education to acknowledge the extension of the Collective Bargaining Agreement accordingly.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of RESOLUTION, DATED JUNE 8, 2021, OF THE BOARD OF EDUCATION OF THE ELLICOTTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE “DISTRICT”) ADOPTING SEC-DRIVEN CONTINUING DISCLOSURE COMPLIANCE PROCEDURES WHEREAS, Securities Exchange Commission (“SEC”) Rule 15c2-12 (the “Rule”) generally prohibits underwriters from purchasing or selling municipal securities unless the issuer of such securities has entered into a continuing disclosure obligation; and WHEREAS, the District is a periodic issuer of municipal securities and thus has entered into continuing disclosure obligations (or will do so) from time to time; and WHEREAS, it is therefore in the best interest of the District to adopt formal written procedures to help ensure continuing disclosure compliance, and to designate an official responsible for ensuring that such procedures are followed; WHEREAS, Hodgson Russ LLP, as bond counsel to the District, has prepared (and has recommended that the District adopt) certain SEC-driven continuing disclosure compliance procedures; NOW THEREFORE, BE IT RESOLVED, that the District hereby adopts the continuing disclosure compliance procedures that are attached hereto as “Schedule A” and resolves to be governed thereby; and be it further RESOLVED, that the below Schedule A will be placed in its entirety in the official records, files, and minutes of the District and adhered to going forward; and be it further RESOLVED, that this resolution shall take effect immediately upon its adoption.

**Yes – 6  
No – 0  
Carried**

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Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following resolution: RESOLUTION, DATED JUNE 8, 2021, OF THE BOARD OF EDUCATION OF THE ELLICOTTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") ADOPTING POST-ISSUANCE TAX COMPLIANCE PROCEDURES WHEREAS, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and WHEREAS, the District is a periodic issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and WHEREAS, it is therefore in the best interest of the District to adopt formal written procedures to ensure such compliance and to designate an official responsible for ensuring that such procedures are followed; and WHEREAS, Hodgson Russ LLP, as bond counsel to the District, has prepared (and has recommended that the District adopt) post-issuance tax compliance procedures; NOW THEREFORE, BE IT RESOLVED, that the District hereby adopts the post-issuance tax compliance procedures that are attached hereto as "Schedule A" and resolves to be governed thereby; and be it further RESOLVED, that the below Schedule A will be placed in its entirety in the official records, files and minutes of the District and adhered to going forward; and be it further RESOLVED, that this resolution shall take effect immediately upon its adoption.

**Yes – 6  
No – 0  
Carried**

**Personnel:**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Clara Kosinski to the permanent position of Keyboard Specialist effective June 11, 2021, after successfully completing one-year of probation.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lola Shaw to the permanent position of Account Clerk Typist effective June 25, 2021, after successfully completing one-year of probation.

**Yes – 6  
No – 0  
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chris Mendell to teach Driver's Education (classroom only) for the Summer 2021 at a salary of \$3,000 pending sufficient interest/participation.

**Yes – 6  
No – 0  
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Paid Family Medical Leave of Absence (Intermittent) for Melanie Van Wicklin from June 7, 2021 – June 24, 2021.

**Yes – 6  
No – 0  
Carried**

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Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of salary agreements with Erich Ploetz, MS/HS Principal, retroactive for the 2020-2021 and for 2021-2022 school years and Maren Bush, Elementary Principal & Director of Curriculum for the 2021-2022 school year.

**Discussion:** President Van Wicklin thanked Mr. Ploetz and Mrs. Bush for their hard work and dedication to the district.

**Yes – 6  
No – 0  
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kelly McMahon to the substitute teacher list (certified) at a rate of \$105 per day.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Chelsea Cole (teacher) effective July 5, 2021.

**Yes – 6  
No – 0  
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Marie Davis as the summer reading program 2021 teacher at a rate of \$30 per hour.

**Yes – 6  
No – 0  
Carried**

**Policy**

None

**CSE/CPSE Recommendations:**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501453, 900501447, 900501386, 900501314, 900501448, 900501449, 900500758, 900500908, 900500898) at its meeting on June 8, 2021, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations May 13 – June 2, 2021.

**Yes – 6  
No – 0  
Carried**

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**Executive Session**

Moved by Murphy, seconded by Zlockie, to move into Executive Session at 6:36 pm to discuss one personnel matter.

**Yes – 6  
No – 0  
Carried**

Moved by Chudy, seconded by Murphy, to come out of Executive Session and return to the regular meeting at 6:41 pm.

**Yes – 6  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Golley, seconded by Chudy, to adjourn the regular meeting of June 8, 2021, at 6:41 p.m.

**Yes – 6  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk